



Erie Art Museum
Be moved.

411 State Street
Erie PA 16501
ph 814.459.5477
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erieartmuseum.org

The Judy Cheteyan Scholar Internship at the Erie Art Museum

Judy and Michael Cheteyan believe that access to great arts and education make for a stronger community; and affordable exposure to these is crucial for all citizens. Judy and Michael underwrite various youth outreach programs across the country. "It's really a way to make the connections with young people — to bring out their talent and allow them to develop their creativity." To foster growth in the arts arena, above and beyond their ongoing support of many arts institutions, the couple has developed the Judy Cheteyan Scholar Internship Fund to underwrite a stipend for an annual internship. The initial internship fund, still in existence, was established at the Society for Contemporary Craft. The Cheteyans have honored the Erie Art Museum as the second arts organization to administer a paid internship in Judy's name. This annual internship will provide a recent college graduate the opportunity to gain professional experience within a nationally known museum. This three-month, paid internship will provide firsthand experience working under the guidance of museum professionals with decades of experience in exhibit design, arts education, and public folklore.

Administration of the Internship

The Erie Art Museum administers the financial compensation for this internship. The Museum promotes the internship availability through its website, media releases, and notices to regional colleges and universities with studies in arts and arts management, and through various electronic and social media. The intern will have recently earned a bachelor or masters degree and may be in graduate school.

The internship will last for at least 12 weeks and start anytime from January through March. The intern will receive a \$2,500 stipend. The internship will focus on either Exhibition Development, Museum Education, or Public Folklore. The application deadline is December 1, 2012. The Erie Art Museum will notify all applicants of their decision no later than January 15, 2013. Food and housing will not be included, but the Museum will work with local resources to help locate affordable, convenient accommodations, if necessary.

Selection Process

A three-member selection committee will be comprised of Judy Cheteyan, along with John Vanco, Director of the Erie Art Museum, and Kelly Armor, the Director of Education at the Erie Art Museum.

Eligibility Criteria:

The applicant must:

- Have at least a bachelors degree.
- Be ready to devote him or herself full-time for 12-week period sometime between January and May.
- Be interested in an internship that focuses on Exhibition Development, Museum Education, or Public Folklore. Applicants should possess a background in the focus they are applying under.
- The applicant shall be available for an interview by telephone or in person.
- Foreign applicants are welcomed but are responsible for obtaining all necessary visas and work permits.
- Include all requested application materials within the December 1 deadline.

Application Information

Applications for The Judy Cheteyan Scholar Internship are available on the Erie Art Museum's website or by calling 814.459.5477. Applications may be submitted electronically to folkart@erieartmuseum.org (preferred method) or delivered to Kelly Armor at the Erie Art Museum, 411 State Street, Erie, PA 16501. The granting of this internship will be primarily based upon academic achievement and broad participation in art-related activities. The student must apply on the designated form and will provide the following additional information:

- A copy of his or her transcript from all colleges or universities attended.
- A resume or curriculum vitae (maximum of two pages).
- Two letters of reference from either school administrators or faculty or from applicable work-related experience that attest to the applicant's commitment to arts education, public folklore, or exhibition development.
- A one-page essay addressing his or her interest in a career in the arts.
- Transcripts from all accredited college/university programs attended.

Policy and Intent

It is the intention that all stipends awarded for this internship be made on an objective and nondiscriminatory basis and that this program operates in compliance with the Treasury Department and the Internal Revenue Service Code.

The Judy Cheteyan Scholar Internship at the Erie Art Museum

Application

Full Name _____

Permanent Address _____

City _____ State _____ Zip _____

Current Address _____

City _____ State _____ Zip _____

Telephone _____ Email _____

S.S.# _____ Date of Birth _____

I am applying for an internship in:

- Exhibition Development Museum Education Public Folklore

Essay

Attach a separate, typewritten sheet indicating your goals, accomplishments, and the reasons you should be considered for an internship.

Transcripts

Provide a copy of your updated transcripts from all colleges/universities attended.

Recommendations

Provide two recommendation letters from teachers, counselors, or former employers that can attest to your ability as related to this internship. *(These letters may be sent with the application or directly from the person making the recommendation.)*

- **Applications received after December 1, 2012 will not be considered.**
- **Incomplete applications will not be considered.**
- **All applicants will be notified of the committee's decision no later than January 15, 2013.**
- **All committee decisions are final.**

Please email completed application to folkart@erieartmuseum.org

or deliver all materials in a sealed envelope to: The Judy Cheteyan Scholar Internship
c/o Kelly Armor
Erie Art Museum
411 State Street
Erie, PA 16501